

**MANAGEMENT COUNCIL BOARD OF DIRECTORS
MEETING OF MONDAY MAY 18, 2015
PROBATION AGENCY'S CONFERENCE ROOM
MINUTES**

I. CALL TO ORDER **Christy Madden**

Present: Christy Madden, Cheryl Wade, Mark Varela, Mark Lorenzen, Melissa Livingston, Betty Huff, Cynthia Elliott and Greg Bergman

II. APPROVAL OF MINUTES **Cheryl Wade (for Chris Cooper)**

April 20, 2015 minutes approved.
Motion to approve: Melissa Livingston
Second : Greg Bergman

III. TREASURER'S REPORT **Mark Lorenzen**

Balance on 05-18-15:
Primary Share \$22,075.43
Checking Acct. \$27,575.76
12 Mo Cert. \$53,146.42

Motion to approve: Mark Varela
Second: Cynthia Elliott

IV. COMMITTEE ACTIONS **SUBCOMMITTEE CHAIRS**

Networking Subcommittee **Betty Huff**

Upcoming BBQ has 100 set to attend as of today. Assignments: Set up-Cheryl; Servers: Greg, Chris, Barry and Cheryl; Check-in-Betty; Clean-up-Cheryl and Mark V. Cheryl to purchase eating utensils and desserts. Fire crew to purchase food and drinks and prepare food.

• **Communications Subcommittee** **Cheryl Wade & Cynthia Elliott**

Cynthia offered to take over website. Cheryl will talk to Barb about the change.

The newsletter goes out the first week of June. Christy to send Cynthia her President's Message, and the excel spreadsheet for Corporate Games. Cynthia will include Council member benefit information in next newsletter. We've not received a recent invoice from Tony Chen. Cynthia will be talking to Chen about website.

• **Education Subcommittee** **Melissa Livingston & Mark Varela**

People are now offering to present *Things You Should Know*. We are all set for August 20th event at VCOE with presenter Lt. Col. Patricia Murray. Go ahead given to sign contract with Crowne Plaza for breakfast buffet educational event set for Oct. 29th. Presentation will be 90 minute to allow time for check in and meal.

- **Board & Membership Subcommittee**

Cheryl Wade

Review of by-laws. We need to update the date from Oct. 2011; some minor formatting changes are needed; discussion on each member designating their alternate (III. A.); discussion regarding following: "term of office" and reappointment considerations terms (III. B., C. & D.); need for change in stated VP duties (III. D. 2); write "excluding newsletter" in Section V. A. 3., and discusses adding Section V. to list subcommittee Charters.

V. ACTION ITEM(S) FOR EXECUTIVE COMMITTEE

Board of Directors

None

VI. MEETING INFORMATION

Next meeting is June 15, 2015, in the Probation Agency's Conference Room.
Meeting Adjourned at 5:00 P.M.