

**MANAGEMENT COUNCIL BOARD OF DIRECTORS  
MEETING OF MONDAY September 21, 2015  
PROBATION AGENCY'S CONFERENCE ROOM  
Minutes**

**I. Call to Order**

**Christy Madden**

Present: Christy Madden, Cheryl Wade, Melissa Livingston, Chris Cooper, Mark Varela, Elizabeth Huff, Cynthia Elliot

**II. Approval of Minutes**

**Chris Cooper**

Motion to approve, with changes, the Minutes of August 17, 2015:

Motion: Cheryl Wade  
Second: Elizabeth Huff

**III. Treasurer's Report**

**Mark Lorenzen**

Motion to approve Treasurer's Report:

Balance as of September 18, 2015

General Checking	\$26,931.15
Contingency Fund	\$22,085.59
Certificate of Deposit	\$53,289.84

Motion: Chris Cooper  
Second: Christy Madden

**IV. Committee Actions**

**Subcommittee Chairs**

This is the time for subcommittee chairs to provide a brief report on committee activities and secure Board approval on action items.

• **Networking Subcommittee**

**Elizabeth Huff**

Day of Caring event slated for Saturday, October 3, 2015. Sixteen people have registered to work. Only 2 out of the 5 booths are fully staffed. Melissa asked if we could spread the word by mouth that we need more participation.

- **Communication Subcommittee** **Cynthia Elliot**

Received good feedback on the latest newsletter. Cynthia to perform a facelift and modernize the look of the newsletter. Christy will work with IT Services and the AC Office to clean up employee list and check to see if database can be automated.

- **Education Subcommittee** **Christy Madden**

Dr. Jeff Salz to speak at Crown Plaza on 29 October at breakfast session. Cost to charge members was discussed and agreed to as: Sustaining -\$10, Supporting- \$20, and Non Members - \$30. Mark V. and Cynthia volunteered to work check-in

- **Board & Membership Subcommittee** **Board Members**

Bylaw review deferred. Revisions not yet incorporated.

**V. Insurance Renewal**

Motion to accept Aliant Insurance proposal for \$1,406.40 for Personal Injury and Directors & Officers Liability coverage.

Motion: Chris Cooper  
Second: Cheryl Wade

Unanimously approved.

**VI. Location of Upcoming Meeting**

Next meeting will be October 19, 2015.

**VII. Action Item(s) for Executive Committee** **Board of Directors**

None.

**VIII. Adjourn** **Christy Madden**

Meeting adjourned at 4:45 PM.