

**MANAGEMENT COUNCIL BOARD OF DIRECTORS**  
**MEETING OF THURSDAY November 17, 2016**  
**GSA CONFERENCE ROOM 164**  
**Minutes**

**I. Call to Order**

**Christy Madden**

Present: Christy Madden, Chris Cooper, Elizabeth Huff, Cynthia Elliott, Greg Bergman, Mark Lorenzen, Melissa Livingston, Cheryl Wade

**II. Approval of Minutes**

**Chris Cooper**

Motion to approve the Minutes of October 20, 2016:

Motion: Melissa Livingston

Second: Greg Bergman

**III. Treasurer's Report**

**Mark Lorenzen**

Motion to approve Treasurer's Report:

Balance as of November 16, 2016

General Checking	\$3,122.78
Contingency Fund	\$17,097.65
Certificate of Deposit	\$53,790.73

Motion: Chris Cooper

Second: Cynthia Elliott

Mark to come back to the Board and provide recommendations on amount of CD to transfer to checking account after reviewing next year's budget.

**IV. Committee Actions**

**Subcommittee Chairs**

This is the time for subcommittee chairs to provide a brief report on committee activities and secure Board approval on action items.

• **Networking Subcommittee**

**Elizabeth Huff**

Event scheduled for March Cheryl to check availability of Four Brix. Looking to do a free breakfast event next November in Lot R.

Decision to maintain 1 member's BBQ in Spring and not to add an addition event in Fall.

- **Communication Subcommittee**

**Cynthia Elliott**

Cynthia to put out Newsletter on 1 December. Items to include; Things You Should Know, Norma Hollis recap, President's message, calendar of upcoming events, and roll out Corporate Games.

Set date of Spring BBQ for May 18, 2017. Cheryl to check w/Freedom Center.

Next speaker scheduled for April 12, 2017. We will host our annual member meeting at same event. Schedule from 8:00AM – 11:30AM.

- **Education Subcommittee**

**Melissa Livingston**

Melissa and Mark reviewing speaker list.

- **Board & Membership Subcommittee**

**Board Members**

Discussed the need to fill vacancy left by the retirement of Barry. Various names mentioned for consideration for replacement.

- **2017 Corporate Games**

February 7, 2017 at 11:30AM will be the kickoff of the games in the Quad (Stonehedge). Looking for event coordinators for Table Tennis and Surfing.

## **V. Location of Upcoming Meeting**

Annual holiday lunch December 15, 2016 at 11:30 AM. Cheryl to contact Café Nouveau regarding availability. Café Fiori as a back up plan

## **VI. Action Item(s) for Executive Committee**

**Board of Directors**

None.

## **VII. Adjourn**

**Christy Madden**

Meeting adjourned at 8:15 AM.